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Chief, Security Division

11 April 1952

Chief, Personnel Security Branch

Reinvestigation Program and its Effect on the Personnel Security Branch

Pursuant to our conversation on 9 April 1952 I have made a survey of material in this Branch on the matter of our abilities in a reinvestigation program and the effect of an adequate reinvestigation program on the Branch.

Statistically, this survey indicates the following:

- a. Approximate number of cases needing partial or full investigation as of 1 April 1952 - - - - - 7500 (Ex. A)
- b. Rate at which the number of cases requiring reinvestigation will increase until all new cases are processed for complete investigations (number per month) - - - - - 370 (Ex. B)
- c. Rate at which the Personnel Security Branch could process these cases for reinvestigation using the following factors:
 1. Full strength of Branch under T. O. approved 7 August 1951, and
 2. Anticipated assignment of 450 civilian and 150 military cases from Personnel per month - - - - - 100
- d. Approximate time required to complete a reinvestigation program at the rate specified in C. above - - - - - 6 years

Inasmuch as a number of these cases are already four years old and some will be six years old before being reinvestigated, at the above rate, it was my oral recommendation on 9 April 1952 that the rate be doubled to permit completion of the work in three years. This recommendation also considered the fact that at the end of the three year period all but a very few of our cases with complete investigation for CIA (excluding those processed for full investigation any time in the future) would be at least five years old and would range in age, from the time of the investigation, up to nine years.

In our meeting of 10 April 1952, however, you informed me that the rate selected for reinvestigation is the 100 per month figure.

The 100 per month figure of cases to be submitted for reinvestigation points to some re-adjustment in our plans, from the point of view of the Table of Organization and assignment of personnel, for the Branch.

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Previously it had been intended to re-assign personnel to those activities requiring more help as the investigative and appraisal activities fell off. Two such positions are those of the Contact Officer and his secretary. In their work we have noted, since August 1951, when the T. O. was last revised, an increase of 81% in the interview required in the Branch and an increase of 58% in the checks being made with us by other Agencies. Up to this time, we have counted on over-time and the borrowing of personnel from other activities to tide us over what calls for one additional man and one-half an additional girl in those functions. It is felt that the Project and Liaison Staff personnel we had previously discussed could render this assistance.

The reinvestigation program will increase the work-load in the Branch out of proportion to the number of cases handled. Each such case will require at least twice the work to process as a new case. This increased load on these cases will come at a time when the new cases require more time to process for expanded or full investigation.

Accordingly, the following recommendations are made:

Recommendation No. 1 -- That the two slots in our Table of Organization be unblocked and that we be permitted to fill those positions.

Recommendation No. 2 -- That renewed consideration be given to adding to the Personnel Security Branch a Project and Liaison Staff with the following added positions:

- a. Chief, GS-13
- b. Case or Project Officer, GS-12
- c. Case or Project Officer, GS-12
- d. Clerk-stenographer, GS-4

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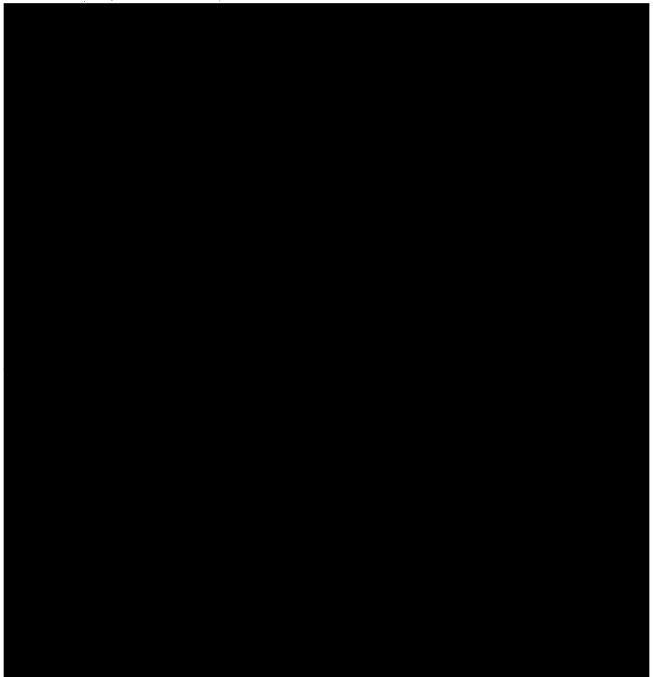


EXHIBIT A

Number of Cases Requiring Reinvestigation as of 1 April 1952

The figures on cases needing reinvestigation has been arrived at by limiting consideration to those persons who entered on duty during the periods, i.e. 1948, 1951, and 1952, in which CIA was doing its own investigations. This figure does not include any cases on which full investigations were conducted which need special attention, nor does it include cases with full investigation which will require attention because of sheer age of the investigation.

The computations involved are, as follows:

	<u>1948</u>	<u>1951</u>	<u>1952</u>
a. Number of cases processed by Security - - - - -			
b. Number of these expected to F.O.D. (Based on Personnel figure that only 75% of cases processed to I&SO enter on duty.) - - - - -			
c. Number remaining after loss due to turnover, based on rate from Personnel of 1% per month - - - - -			

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